

HINCKLEY AND BOSWORTH BOROUGH COUNCIL

AUDIT COMMITTEE

7 JUNE 2018 AT 6.30 PM

PRESENT: Mr RB Roberts - Chairman

Mr DS Cope, Mrs L Hodgkins, Mr MR Lay, Mr KWP Lynch, Mr DW MacDonald,  
Mr BE Sutton and Mr HG Williams

Members in attendance: Councillors Mr MA Hall

Officers in attendance: Ilyas Bham and Rebecca Owen

49 MINUTES OF PREVIOUS MEETING

It was moved by Councillor Lynch, seconded by Councillor Camamile and

RESOLVED – the minutes of the meeting held on 12 April be confirmed  
and signed by the chairman.

50 DECLARATIONS OF INTEREST

No interests were declared at this stage.

51 EXTERNAL AUDIT FEE LETTER

The Audit Committee received a copy of the 2018/19 external audit letter setting out the  
fee and audit plan for the ensuing year.

RESOLVED – the contents of the letter be noted.

52 INTERNAL AUDIT RECOMMENDATIONS FOLLOW UP

The internal auditor presented a report which followed up on all findings rated medium  
and above from audits since 2015/16. Members expressed concern about the number of  
outstanding recommendations and in response it was noted that some related to actions  
that had been completed but not signed off on the system. Members felt that, whilst the  
issues were minor, it was not acceptable that they remained outstanding and it was  
suggested that the report be brought back to the next meeting with the expectation that  
all outstanding actions had been completed.

RESOLVED – an update be brought to the next meeting.

53 INTERNAL AUDIT REPORT - LEGAL SERVICES

Members received the internal audit report for Legal Services where one medium and  
one low risk finding had been reported.

RESOLVED – the report be noted.

54 FINANCE CONTINUOUS AUDITING

In presenting the finance continuous auditing report, the internal audit stated that no exceptions had been found.

RESOLVED – the report be noted.

55 INTERNAL AUDIT ANNUAL REPORT

The internal auditor presented the annual report which outlined work carried out during 2017/18 and provided an opinion of “generally satisfactory with some improvements required”. In response to members’ queries, it was reported that the majority of local authorities received this opinion, and that progression was in the right direction.

RESOLVED – the report be noted.

56 DRAFT STATEMENT OF ACCOUNTS

The Audit Committee received the draft financial statements for 2017/18. Members expressed concern at the lateness of receiving the documents but it was noted that the final accounts would be presented to the next meeting and members would, therefore, have until that time to digest the information presented. It was requested that a session with those members wishing to attend be arranged before the July meeting to understand the content of the statements.

RESOLVED – the report be noted.

57 ANNUAL GOVERNANCE STATEMENT

Members received the draft Annual Governance Statements for 2017/18.

RESOLVED – the report be noted.

(The Meeting closed at 7.05 pm)

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CHAIRMAN